

Boyden PAC Meeting Agenda
September 21, 2023 7:00pm
Co-Chairs: Julie Hassler and Lisa Conroy
Treasurers: Kelly Artamonov and Kristen Jefferies
Secretary: Elitsa Molles

- **Welcome, sign-in sheet, introduce new officers**
- **Treasurer report - Kristen and Kelly**
 - Monthly presentation of PAC income
 - Budget covers: activities; school-based costs like supplies, staff appreciation, admin costs; income; sub-funds
 - Expenses exceed income; more fundraising will be planned
 - Income accumulated over COVID reflected in positive balance
 - Expenditures-to-date: Boyden folders and teacher planners, K popsicle meetup, admin costs
 - Income-to-date: \$700 check from Shutterfly, school supply kits from last year; State Street grant for Docent field trips
 - Budget approved
 - \$5,000 from playground approved to be moved to new patio out back to be used by teachers and students; MF landscaping will be volunteering to construct the patio, but \$9000 of their costs should be offset; fundraise through a kick-off specially themed Wheel of Fortune to raise the rest
- **Scholastic Book Fair**
 - Renee will be working with Ms. Moses, but volunteers needed to help students select wish lists of books
 - Parents will be purchasing books using the wish list during parent teacher conferences or online
 - The Fair will be running during conferences: 10/25, 6-8 pm; 10/27 1-3pm; 11/2 (virtual conferences), 6-8 pm
 - Elizabeth Caressimo will help
 - All profits will go to the media center and teacher libraries
- **5th Grade Parent Committee**
 - Stef Hollister will share information from last year on budgets, etc.
 - This is not a PAC event and part of the committee's work will be to fundraise for a 5th grade end-of-year celebration
 - Elizabeth, Ali, Elitsa will help

- **5th grade gift from PAC**
 - Fixed PAC contribution is \$25/student and there are 66 5th grade students
 - Instead of towels (exceeded \$25), create a yearbook?
 - Lisa priced it out roughly to \$10-\$18/student
 - Survey 5th students on what they want their gift to be?
 - Tumbler filled with candy?
 - How to organize a yearbook so that every student is equally represented?
 - 5th grade committee can work on that idea as well
- **Point person for each grade**
 - One current/former PAC officer will serve as a point person for each grade
 - Looking for 1-2 additional volunteers per grade to help
 - Point person will get families with students in each grade involved; share important information about each grade on upcoming events; welcome new families; update each grade's Facebook page, connect with each grade's teachers, and so on
 - Point person is welcome to organize additional events for the parents of students in each grade, like meet-ups, etc.
- **Boyden playground**
 - \$5,000 of playground funds will be moved to the patio project, \$5,000 will remain for repairs
 - Large repairs will be referred to the town, as playground ground surfaces are too costly for PAC to cover
- **Trunk or Treat**
 - Friday night before Halloween - 10/27/23, 6-7:30
 - Families to decorate cars and give out candy outside of the school
 - Only bathrooms next to the gym to be used inside school
 - Need to secure custodian and access to outlets to plug in decorations
 - Need volunteers urgently for this first PAC event of the year
 - 10/28 as potential rain date
 - Make sure pool light is turned on (Walpole Parks and Rec); collect personal flood lights to make sure the playground is safe and well lit
 - Tickets would be \$5/\$20 cap per family (with additional donations welcomed) to offset costs for additional candy bought by the PAC, decorations, any snacks, raffles, gift bags for each kid
 - Use sound system PAC owns; borrow blow-up screen for more entertainment

- **Holiday breakfast/shop**
 - PAC's largest event
 - Holiday breakfast and raffle of items donated by each grade in the cafeteria
 - Holiday shop in the gym for students only, with help of Boyden alums
 - Need to organize soon, since the items for the shop need to be purchased in advance
 - Jenn G: holiday pop-up shop to use for at least a portion of the shop, items send in, part of profit goes back to company and rest remains for PAC/Boyden, unsold items sent back and PAC reimbursed for those
 - Dec 2, 8-11:30 am
 - Could people donate unused or gently used items to be sold as well?
- **Fundraising: Cookie fundraiser (Jenn G):**
 - Otis Spunkmeyer cookies and other items
 - Pamphlets to go to student folders 9/22
 - Families have until Oct 13 (possibly Oct 18) to send back forms and money so that cookies arrive before Thanksgiving
 - Orders shipped to school
 - Prizes like Razor scooter to be raffled off, being at Boyden
 - Help needed with handing out purchases when they arrive as storage at Boyden limited
 - Charge \$10-\$15 for volunteers to deliver orders directly to families' homes
- **Wheel of Fortune:**
 - Raffle off prizes with limited number of entries so that good chance to win
 - Have more consistency here: for ex., one Wheel raffle every Wednesday or every other Wednesday with few specially themed weeks
- **Dining for Dollars:** Stef Hollister
 - Contact restaurants to set monthly dining out, where part of the profit goes to the school
- **Shutterfly fundraiser:** Stef Hollister
 - Harder to use, because parents have purchase through a storefront rather than just use a code and their own account
- **Minted:** Stef Hollister
 - Get a code to use for holiday cards, part of profit goes to the school
- **New fundraising ideas:**
 - Nothing bundt cakes – Elizabeth C

- Booster: 2 weeks, students run to raise money; Principal Dearborn needs to confirm feasibility and extent of commitments from the school and teachers
- **Running Club and Boyden Fun Run:**
 - Group of students run for 1 hour after school once a week for 4 weeks
 - Need someone to organize and supervise, but they do not need to actually do any running
 - Organize a 1-mile Fun Run; Joe Grant from Run House helps with that
 - Running Club might have to end as a program if no one volunteers this year
- **Docent: Stef Hollister**
 - Well organized program for all elementary schools where parent volunteers teach students about art and supervise an activity for 1 hour every month
 - Field trips for 2nd and 4th grade
 - PowerPoint and notes given to volunteers in advance, they are also trained
 - Not a large time commitment; great way to see own student's classroom
 - Volunteers always needed
- **Principal updates:**
 - Great start of the year; Kindergarten class is adjusting to expectations
 - Boyden expectations developed and reinforced for all grades
 - Principal Dearborn presented expectations to each grade and posters to remind students around the school
 - Be respectful, be responsible, be safe, #BeBoyden
 - Counselors will reinforce expectations during their first class visits
 - Fridge in staff lounge needs to be replaced: Elizabeth C. will contact Poirier and try to get a donation or a discount
 - Some delays for school buses, school is working to resolve these
 - Field trips will be planned for all grades
 - Can Boyden get a grant as a Title I school: Elizabeth to connect with Kelly A
- **Friendship directory:**
 - Bob Lydon; advertise now, serves as distribution list for PAC emails/news
- Can Principal Dearborn circulate to teachers lists of their favorite things for holidays class gifts? Kellee S

**Thank you for coming! Please reach out to us with any questions or agenda items.
The next PAC meeting will be held on October 11, 2023**

E-Mail: boydenpac@gmail.com **Facebook:** Boyden PAC News **Instagram:** boydenpac